

Minutes of the Dunnington Parish Council meeting held on 9<sup>th</sup> November 2020. (Virtual)

Present: Cllrs G Shaw, A Dykes, J Maggs, L Turnbull, D Swallow, J Farmer, N Ford, M Thompson and J Brooks

Clerk: J Bone

Three members of the public were also present

Before the meeting started Chairman Gill Shaw stated that item 10 would no longer be on the agenda. Also that the Press and Public should be excluded for item 12 after the discussion takes place – the Parish Council voted and this was resolved.

**1 FORMALITIES**

1.1 Apologies and reasons for non-attendance

Cllr S Hardwell – work commitments

Cllr G Kay - not able to attend Virtual meeting

Cllr G Calvert – not able to attend virtual meeting

1.2 Parish Council approval of Apologies and reasons for absence

The Parish Council approved Cllr S Hardwell apologies

Apologies for Cllrs G Calvert and G Kay were accepted on this occasion but after discussion the PC decided that for future meetings this would not be an acceptable apology and the Councillors would be informed.

1.3 Previous Meeting Minutes (12/10/20) were approved

1.4 Declaration of Interest Cllr G Shaw Item 11

**2 POLICE REPORT**

2.1 Police Report was discussed and incidents not on the report were also advised and discussed.

**3 PUBLIC PARTICIPATION**

No members of the public wished to speak.

**4 INTAKE LANE PARKING**

4.1 Cllr A Dykes updated the PC. The Ward Grant will cover most of the proposals so these will go ahead and only the sleepers will be put on hold for the time being. A licence application will be made to City of York Council.

**5 YORK DESIGN WEEK EVENTS – THINKING YORK FROM THE VILLAGES**

5.1 Cllrs A Dykes and J Maggs have had discussions with 2 representatives. It was felt that there are good concepts and debates taking place.

**6 MEETING DATES 2020-21**

6.1 Parish Council agreed the previously circulated meeting dates for 2021-22

**7 REQUEST FROM THE PLAYING FIELDS ASSOCIATION IN RESPECT OF FUNDING AND VAT ISSUES**

7.1 The Parish Council, as Trustees, considered the request from the Playing Fields Association for additional funding.

7.2 Parish Council to look at funding request in respect of VAT implications. After discussions it was decided to approach the YLCA for advice on VAT.

**8 NOTICE OF CONCLUSION OF AUDIT INSPECTION DATES**

8.1 Parish Council to decide publication dates for Notice of Conclusion of Audit 2019-20 - Agreed

8.2 Parish Council to decide cost of provision of copies of AGAR 2019-20 – Agreed £2

**9 PARISH COUNCIL VACANCY**

9.1 Parish Council discussed the outcome of the vacancy notice and the decision was made to now follow the co-option procedure to fill the vacancy.

**10 HAGG WOOD/HASSACARR FINGER POST SIGN**

10.1 Parish Council to consider removal of the Hagg Wood/Hassacarr finger post sign on Common Road – this item was removed from the Agenda

**11 H31 – PLANNING APPLICATION - 20/01626/FULM**

Cllr G Shaw (Chairman) was excluded from the meeting and Cllr J Brooks (vice chair) took the meeting until after item 11

11.1 Parish Council to approve calling this planning application in to the Secretary of State if the CoYC planners recommend that this planning application is approved by the full CoYC Planning Committee - Resolved

11.2 PC to discuss and decide if they should engage the services of our planning consultant in preparing the submission if necessary for a small fee. - Resolved

**12 CHRISTMAS TREES**

12.1 Parish Council to discuss and agree the cost of engaging a company to erect the Christmas tree brackets and trees for Christmas 2020 – The Parish Council discussed options then a vote took place to accept the quote for installation and removal. The Xmas tree lights were also discussed and Cllr J Brooks will find out if the lights are PAT tested. Quote was accepted.

**13 YORK STREET DUNNINGTON (PARKING)**

13.1 The meeting with City of York Council has been delayed due to the COVID restrictions

**14 EMAIL REQUEST FOR MEMORIAL**

14.1 Parish Council discussed the request. Clerk will contact the sender with suggestions and costs.

**15 CLAIM FOR DOUBLE TAXATION 2020-21**

- 15.1 Parish Council agreed the Clerk will submit grass maintenance costs for this year plus costs for the salt bins.

**16 READING ROOMS UPDATE**

The Chairman attended the meeting of the Reading Rooms Committee and reported back on what had been discussed

**17 CREATION/REOPENING OF THE FOOTPATH ALONG YORK ROAD FROM HULL ROAD (A1079) TO DUNNINGTON**

- 17.1 Update was given by Cllr J Maggs who has been in discussion with City or York Council and Ward Councillor. Cllrs John Maggs and A Dykes will bring back a proposal to be submitted to COYC.

**18 DONATION TO ROYAL BRITISH LEGION POPPY APPEAL**

- 18.1 Parish Council agreed donation of £100

**19 PATHWAY FUNDING ON YORK ROAD**

- 19.1 Parish Council to discuss and agree to provide funding, as a last resort if required to supplement Ward funding towards the cost of creating a "path way" on York Road – further discussion is still required.

**20 LOCAL AND NEIGHBOURHOOD PLANS**

- 20.1 Update on the Local Plan - nothing new to report
- 20.2 Update on the DPC Neighbourhood Plan/Housing Allocation – Cllr A Dykes gave an update, he is corresponding with the consultant.

**21 FINANCE AND CORRESPONDENCE**

- 21.1 Full updated Accounts and Accruals to date for 2020/21 as follows

<u>Investment Bond &amp; Account</u>	£ 21,034.38	Oct-20
--------------------------------------	-------------	--------

<u>Premium Account Income</u>	£ 2,049.34	Oct-20
-------------------------------	------------	--------

<u>Current Account</u>	£ 92,206.61	Oct-20
------------------------	-------------	--------

Current Account Income

Cemetery memorials x 2	£ 210.00
------------------------	----------

£ 210.00
----------

Current Account Expenditure

PC Expenses - Land Registry costs, HMRC tax payment and ink cartridge	£ 88.09
Costs Provision and installation of Bus stop	£ 3,580.80
Councillor PC expenses - Toner printer for residents letters and padlock/chain A166 layby	£ 58.74
Salaries	£ 506.80
Costs for Hassacarr and Millenium garden	£ 67.99
Garden Maintenance	£ 412.18
Audit costs	£ 360.00
Scout and Guide Hut carpet etc	£ 230.00
Skip hire allotments	£ 264.00
Return of Allotment bond	£ 50.00
In Bloom Maintenance	£ 196.85
Communication payment	£ 14.39
Training Cemetery	£ 30.00

£ 5,859.84
------------

<u>Forecast Current Account</u>	£ 86,556.77	Nov-20
---------------------------------	-------------	--------

<u>Premium Account</u>	£ 2,049.34	Nov-20
------------------------	------------	--------

<u>Investment Bond 1 &amp; 2</u>	£ 21,034.38	Nov-20
----------------------------------	-------------	--------

£109,640.49
-------------

PC Expenses incorrect should be £87.49, Playpark costs £132

21.2 Correspondence – no comments on previously circulated correspondence

21.3 Report Finance and Strategy group – Cllr A Dykes had nothing to report

## **22 REVIEWS**

- 22.1 Local projects - Cllr A Dykes is progressing the noticeboards and an order can be placed
- 22.2 PFA Update – Cllr J Farmer reported that it is a really difficult time for the organisation but everyone is working hard to start both sport and sports club. The current situation will mean starting again in December. The main issue is now the financial position of the sports club. The boxing day walk will still take place in some format.
- 22.3 Communications – Cllr D Swallow reported on the visits to the website
- 22.4 In-Bloom - Cllr J Brooks reported that the working party took place and the baskets have been removed.
- 22.5 Environment – Cllr L Turnbull reported that the trees have arrived for the cemetery hedge project and the preparatory work has been completed. Notes have been written for any volunteers to ensure compliance with government guidelines.  
The Parish Council noted that it is very grateful to the local volunteers.
- 22.6 Cemetery – Cllr N Ford had nothing new to report but wished to give thanks to Environment Group members for all their hard work in bringing together the hedge project.
- 22.7 Playpark – Cllr J Maggs reported that the park has been cleared after Halloween and there is one more grass cut to complete.
- 22.8 Transport – Cllr J Maggs reported that additional VAS cameras will be installed and a proposal has been put forward to install HGV signage.
- 22.9 Ward Committee - Nothing new to report
- 22.10 Scouts and Guides – Cllr A Dykes reported that we are looking at ensuring all the work is carried out with the funding we have received.
- 22.11 Parish Land and Allotments – Nothing new to report
- 22.12 Dunnington School – Nothing new to report

## **23 PLANNING - Ongoing Applications**

- 23.1 Fernholme Common Lane Dunnington York YO19 5LS - Raise roof height by half a storey, 2no. dormers and 1no. new roof light to front, 3no. dormers and 2no. new roof lights to rear, 1no. roof light to each side elevation, porch to side and rear elevations, reconfigure windows and doors, clad extension and alterations in oak
- 23.2 Twine And Barrel Hull Road Dunnington York YO19 5LP - Change of use of hotel block to the rear of Twine and Barrel (use class C1) to office (use class B1(a)). Timber cladding to the west and south elevations. Erection of 1.8 and 2.4 metre high fence and vehicle entrance gate to proposed boundaries.
- 23.3 Public payphone fronting 26 York Street Dunnington - Removal of Public payphone
- 23.4 Millhouse Barn Elvington Lane Dunnington York YO19 5LD - Erection of outbuilding to rear
- 23.5 Os Field 2800 Eastfield Lane Dunnington York - Erection of 78 dwellings, landscaping, public open space and associated infrastructure
- 23.6 1 Lime Tree Mews Dunnington York YO19 5SD - Re-pollard Lime protected by Tree Preservation Order 11/1987

## **24 PLANNING - New Applications**

- 24.1 Ridgeway 2 Greencroft Court Dunnington York YO19 5NN - Single storey extension to side and rear following demolition of existing garage
- 24.2 Shangrila 44 Church Lane Dunnington York YO19 5QA - Fell Holly tree in a Conservation Area
- 24.3 Grimston Court Hull Road Dunnington York YO19 5LE - Crown lift trees to 12 foot from ground level - protected by Tree Preservation Order no. 3/1973
- 24.4 The Old Cottage 24 York Street Dunnington York YO19 5PN - Crown reduce 3no. Holly trees in a Conservation Area
- 24.5 25 Horsfield Way Dunnington York YO19 5RH - Two storey side extension and single storey rear extension after demolition of existing garage and conservatory
- 24.6 1 Church Street Dunnington York YO19 5PP - Crown clean 3no. Juniper trees; remove branches from Ash - tree works in a Conservation Area
- 24.7 6 Water Lane Dunnington York YO19 5NR - Crown reduce Hawthorn tree in a Conservation Area.

## **25 PLANNING - Decisions (COYC)**

- 25.1 21 Cedar Glade Dunnington York YO19 5PL - Single storey side extension - Approved
- 25.2 Land Adjacent Unit 6 Hassacarr Close Dunnington York - Erection of 2no. units (for Use Class B1 (b) Research and development) to south elevation of Unit 6 Hassacarr Close - Approved
- 25.3 1 Church Street Dunnington York YO19 5PP- Various tree works including the felling of 7no. trees in a Conservation Area - Approved

## **26 PLANNING ENFORCEMENT**

- 26.1 Update on any enforcement issues

## **27 AOB**

Next Meeting to be held Monday 14<sup>th</sup> December 2020 venue to be arranged.